

Principia is seeking for an **Internship** in its **Accounting & Administration Department** in Athens, Greece.

Are you passionate about working in Renewable Energy Production? Do you have a unique combination of deep interpretation of business acumen and interpersonal skills? Are you an individual who thrives in a dynamic and collaborative environment?

If you are interested in all the below and driven by challenges, you are a fit to this position! At our company, you will find amazing opportunities to make a measurable difference and achieve your work goals!

We are a leading force in Greece's renewable energy sector, driving the transition to a sustainable future. Jointly owned by Enel SpA and funds managed by Macquarie Asset Management, we operate a diverse portfolio of assets, encompassing wind, solar, and hydroelectric energy projects.

Committed to innovation, the company also invests in integrated energy storage solutions, leveraging cutting-edge battery technology to enhance energy efficiency and reliability.

Established in 2008 as part of Enel Green Power in Greece, we have evolved into an independent entity, owning 66 plants in operation with a total installed capacity of 577 MW and actively expanding our footprint, with another 230 MW of projects under construction or ready to build, and an additional 5.6 GW under various stages of development.

Discover how Principia is shaping Greece's green energy landscape at www.principia-energy.com or connect with us on [LinkedIn](#).

What you will do:

- Invoice processing: Receive, review, verify vendor invoices and perform the relevant journals in SAP.
- Expense report processing: Receive and review expense reports for sufficient documentation and perform the relevant journals in SAP
- Vendor-Customer Master Data Creation in SAP
- Vendor-Customer Reconciliation: Maintain effective communication with vendors regarding invoice discrepancies and inquiries
- Accounting journals: other accounting journals and accruals in SAP
- Bank Journals and Reconciliation.
- Support in month closing process
- Support in SAP Contract Creation (PR-PO) and Ad hoc requests
- Support in annual audit and Financial Statement preparation

Who you are:

- Degree in Accounting or relevant Financial Department
- Organizational skills and attention to detail
- Effective verbal and written communication

Internship Information:

- 6 months
- Part of academic studies (via ΕΣΠΑ)

What we offer:

- Place of work: Athens, Greece
- Friendly working environment